



Recomputation of Grade Point Average (GPA) Request Form

Students who transfer from one graduate program to another may file a Recomputation of GPA. The Recomputation of GPA request must be filed within one calendar year of beginning the new program. If approved, all coursework completed on the original graduate program will remain on the transcript but will not be used when calculating the graduate grade point average.

Student: _____ Signature: _____ ID#: _____

Email: _____

Program Change Details:

Previous Degree Program: _____

New Degree Program: _____

Are there previous course(s) for which grades have not yet been issued?

Course: _____ Semester & Year: _____ Credit(s): _____

Effective Date of Change: _____ Year: _____

Last Enrollment in Previous Program: _____ Year: _____

First Enrollment in New Program: _____ Year: _____

Required Approvals:

Advisor

Name: _____ Signature: _____ Date: _____

Department Chair or Program Director

Name: _____ Signature: _____ Date: _____

Graduate Studies

Name: _____ Signature: _____ Date: _____

OFFICE OF RESEARCH AND GRADUATE STUDIES