



## On-Site Document Destruction Service for

*Central Michigan University  
January 1st, 2026 to December 31st, 2026*

### Per a Service 2, 4, or 8 weeks

**\$9.50** per Standard Security Cabinet (19x16x36")

**\$7.50** per Short Security Cabinet (19x16x27")

**\$30.00** Security Toter 65 Gal Toter

**\$35.00** Security Toter 96 Gal Toter

### Purge of boxes

**\$5.00** per Standard Size Box (12x16x10")

**\$7.00** per Large Document Box (24x12x10')

**\$9.00** per Large Legal Document Box (24x16x10')

**\$7.50** Computer Hard Drive Destruction

Service includes transfer of confidential documents to our mobile unit, on-site destruction, removal of shredded material and a certificate of destruction. Security cabinets and containers are available for ongoing document collection and destruction needs. We are dedicated to designing a completely custom program for each location that we serve. There are no travel charges for our service.

Staples and other metal clips are acceptable and need not be removed. Customer service is our top priority, and our employees are trained to do the job safely and efficiently. We have conducted background verifications on our employees and they are bonded, for your peace of mind. Shred Experts is Triple AAA Certified by The National Association of Information Destruction. [www.naidonline.org](http://www.naidonline.org)

Per box pricing has been included primarily for your document purge requirements. If the boxes are for Media, the pricing is three times the box price.

I would be happy to supply you with additional information or answer any questions you may have.

Respectfully,

Rebecca Craddock, Shred Experts, LLC  
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64 or 96 gallon Toter



**Short**  
19x16x27"

**Standard**  
19x16x35"

