



SEVIS Transfer Instructions

For students transferring their SEVIS record to Central Michigan University

INSTRUCTIONS TO STUDENT: Complete the questions below and provide this form to an international student advisor (designated school official) at your current school. You will also need to provide your current school with a copy of your CMU admission letter.

Your Name: _____

Your SEVIS ID: N_____

Requested transfer release date¹ of your record to CMU: ____ / ____ / ____
mm dd yyyy

¹Work with your current school on choosing a transfer release date. CMU requires your record no later than the following:

Fall start: Early to mid-August prior to the start of classes

Spring start: Early January prior to the start of classes

INSTRUCTIONS TO INTERNATIONAL STUDENT ADVISOR: The above named student is requesting to transfer their SEVIS record to Central Michigan University (CMU). Please see the statement below before transferring this student's record. **This form does not need to be returned to CMU or to the student.**

By initiating the transfer of this student's record within SEVIS, you confirm that all of the following statements are true:

1. This student has shown you acceptable proof of admission to Central Michigan University.
2. This student is currently maintaining valid F-1 status at your institution per DHS regulations.
3. This student's SEVIS record is currently in ACTIVE status.

If all of the statements are true, please proceed with the transfer; no written or verbal confirmation with our office is necessary. If any of the statements above are not true, please do not transfer this student's record. Instead, please email i20@cmich.edu with specific information about this student's situation so we may determine the next course of action.

CMU's SEVIS School Code: DET214F00296000

CMU's Campus Site Name: Central Michigan University

If you have any questions, comments, or concerns about this transfer or this student, please email i20@cmich.edu.